



Name and address of premises owner: Girlguiding Middlesex North West, Willow Tree Centre, Breakspear Road North, Harefield, Uxbridge, UB9 6LZ

Registered charity number of owner: 1062138

**UNDERTAKING TO INDEMNIFY**

In consideration of the owners making the facility noted below available to persons and bodies who are not members of the Guide Association on the terms set out below, the owners require the following undertaking to be completed.

**Section A**

Name and address of the contact person of the premises:

Janet Davis, 168 College Hill Road, Harrow Weald, HA3 7BY

Date of hire: from..... to.....

Arrival time..... departure time..... (including setting up & clearing away)

The hirer will pay to the owners before the commencement of hiring the sum of £ by way of hiring charge.

**Section B**

The hirer must protect the owners against all losses while they are in charge of the premises. This includes damage to the premises or to any property belonging to the owners and against all claims made by any person for personal injury or loss of or damage to any other property arising out of the hiring and caused by the negligent act, error or omission of the hirer, or the servants or agents, or members or guests of the hirer.

The hirer must take out and maintain an insurance policy covering third party liability, including all liabilities referred to above, for a limit of indemnity of not less than £5,000,000 (five million pounds) in force for the period of hiring, and must produce proof of the policy attached to this form and on request to any authorised officer of Girlguiding.

Signed: ..... Date.....

Address:

Name (in capitals):

Authorised to sign on behalf of:

Title of organisation and contact person:

One copy of this agreement is to be retained by the owner, and one copy to be retained by hirer.