



**RISK ASSESSMENT
SITE ENTRANCE & CAR PARK**

Persons at risk - all users, volunteers & contractors

Significant Hazards	Control measures taken to reduce risk	Residual risk rating	What further action required?
Electronic gate	Gate is operated on a digital keypad Fitted with sensors to detect a person or vehicle to prevent closure Fitted with metal mesh to prevent climbing Groups asked to put an adult by the gate for arrivals and departures	LOW	Group leader given gate code Gate is marshalled for large scale events
Cars moving and parking	10mph speed limit Car park not to be used for activities, socialising or travelling to activities Good visibility in car park	MEDIUM	Car park is marshalled for large scale events
Emergency service access	Users can control the gate from the buildings Key to open padlock on gate to Pine Lodge car park to allow access to the field available in all buildings	LOW	If emergency services called, an adult should be on the gate to direct on arrival
Slips, trips and falls	Car park has gravel surface and periodical remedial work undertaken	LOW	Any holes filled in within a reasonable period
Bin area	Skips in enclosure at the end of the car park Skips to have wheel brakes applied Bins moved out into the entrance by site manager for collection & wheel brakes applied	LOW	Children should be accompanied by an adult Children should be tall enough to lift bags into the skips

Wood store	Users need to break up wood with their own tools Suitable clothing and gloves to be worn Adult supervision at all times Wood should be transported to the campsite in the trolley provided in the shelter No climbing on the wood piles or on the woodstore	MEDIUM	Camping groups & campfire users advised of this in advance
Chemical disposal compound	Only adults emptying chemical toilets, volunteers and contractors allowed inside Door to be kept closed	LOW	
Sewage treatment area	Fenced off No entry apart from volunteers and contractors	LOW	
Calor gas tanks	Mesh fencing & gate Metal barrier at car park side Appropriate warning signage No smoking in or near the tank area No entry apart from volunteers and contractors	LOW	