



RISK ASSESSMENT

CAMP SITES & FIELD

Persons at risk - all users, volunteers & contractors

Significant Hazards	Control measures taken to reduce risk	Residual risk rating	What further action required?
Slips, trips and falls due to uneven ground	Grass cut regularly Site rolled once a year with a heavy roller	MEDIUM	
Slips, trips and falls due to wet ground	Water tap turned off when not in use Water must not be run directly on to the ground	LOW	Plastic crating available to put down by shelter entrances if sites waterlogged
Gates & fences - splinters from wood Cuts from barbed wire	No climbing on gates and fences Users to keep out of boundary area Gates to be kept shut when not in use	MEDIUM	All fences and gates checked annually
Contamination of water supply	Portable toilets must not be emptied or washed out other than in the specifically designated compound by the entrance gate	LOW	Task should be undertaken by adults only Care to be exercised when handling chemicals
Reed bed filtering the waste water and sewage system run off	Fenced off with gate No entry unless part of a specifically designated work party Boots and gloves to be worn	MEDIUM	
Injury due to carrying heavy loads	Controlled by leaders Use trolley provided in each shelter	LOW	

Injury due to tripping over tent guide ropes and pegs	No running or playing by tents	MEDIUM	
Cuts and contamination to feet	Shoes should be worn at all times on the field	LOW	
Injury from collisions or being struck by an object during games	Adult supervision	LOW	
Hay fever attack or illness caused by plants/plant allergy	Visitors should not play in long grass if affected No plants to be picked	MEDIUM	Bring own medication No site first aider
Burns from fires/BBQs	Ensure a stable surface and safe area Do not leave cooking apparatus unattended Bucket of water on hand	MEDIUM	
Risk of fire	Maintain spacing between tents - recommended minimum 6 metres No smoking in or by tents No naked flames in tents Gas bottles to be switched off at valve when not in use Gas bottles to be stored and changed in open air away from any naked flames Maintain a safe area around open cooking fires/BBQs Bucket of water on hand All fires to be doused when finished No used logs to be returned to the wood store Only put cold ash in the ash pits No fireworks or Chinese lanterns Camp fires only in designated Camp Fire Circle area	LOW	
Disposal of personal rubbish	Deposit all sacks in skips in bin area Use recycling sacks provided taking care with sharp items eg cans	LOW	

Activities	See separate risk assessments for all activities		
Falling trees or branches	Trees checked periodically & after storms Groups should report any concerns to a committee member or site manager	LOW	External contractor to inspect any potentially dangerous trees/branches & undertake any remedial work
Emergency on field	Key for padlock on gate to Pine Lodge car park to allow emergency vehicle onto the field hanging in campers' utility room Information folder with hospital details, What to do if list & committee contact details in campers' utility room Defibrillator on wall in covered way	LOW	If emergency services called, an adult should be on the gate to direct on arrival