



Form to be returned to:  
 Mrs. C. Mills,  
 13, Roundways,  
 Ruislip,  
 Middx. HA4 6EA  
 Enclosing a stamped  
 addressed envelope

## Booking Form

Name of Unit / Organisation			
Type of Event		Approx. Nos.	Any males ? Yes / No
Guiding County	Division	District	
Arrival Day & Date	Arrival Time*	Departure Day & Date	Departure Time*

Please mark the facilities you require with a cross (x) :-

Campsites				Main House			
Squirrel	<input type="checkbox"/>	+Shelter	<input type="checkbox"/>	+Equipped	<input type="checkbox"/>	Whole House	<input type="checkbox"/>
Fox	<input type="checkbox"/>	+Shelter	<input type="checkbox"/>	+Equipped	<input type="checkbox"/>	Training Room & Kitchen	<input type="checkbox"/>
Badger	<input type="checkbox"/>	+Shelter	<input type="checkbox"/>		<input type="checkbox"/>	Pine Lodge	<input type="checkbox"/>
						Training room	<input type="checkbox"/>
						Activity room	<input type="checkbox"/>

ACTIVITIES : Please download and complete the separate Activity Booking Form

The named leader should be the person responsible for the event.

Leader's Name	Address	Postcode
Tele No.	Email	Mobile No.

Do you have a holiday or camp licence?	If so please specify	Assessment for licence?	If so please specify
Yes / No		Yes / No	

Deposit (non returnable) including damages deposit enclosed; Cheque payable to WILLOW TREE CENTRE	£
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\*A volunteer will meet you at the arrival & departure times above. **NB The site is not staffed.**  
 A confirmation of booking will be sent on receipt of deposit including damages deposit and SAE, together with a form for the balance of payment and final numbers.

THE BOOKING IS NOT CONFIRMED UNTIL DEPOSIT IS RECEIVED BY DATE ADVISED

I have read the terms and conditions and agree to abide by them.

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

Camp Notification forms to Host CA :	Holiday Notification forms to Host HA :
Ms. Jackie Diamond <a href="mailto:Jackie.diamond@ntlworld.com">Jackie.diamond@ntlworld.com</a> 115 Plaiters Way, Bidwell, Dunstable, Bedfordshire LU5 6JE Tel: 07813 083998	Ms Jackie Diamond <a href="mailto:Jackie.diamond@ntlworld.com">Jackie.diamond@ntlworld.com</a> 115 Plaiters Way, Bidwell, Dunstable, Bedfordshire LU5 6JE Tel: 07813 083998

**FOR OFFICE USE ONLY**

Date

Booking Form Recd

Confirmation Sent

Form May 15