



Form to be returned to:
 Mrs. C. Mills,
 13, Roundways,
 Ruislip,
 Middx. HA4 6EA
 Enclosing a stamped
 addressed envelope

Booking Form

| | | | |
|----------------------|---------------|----------------------|-------------------------|
| Name of Organisation | | | |
| Type of Event | | Approx. Nos. | Any males ? Yes / No |
| Arrival Day & Date | Arrival Time* | Departure Day & Date | Departure Time* |

Please mark the facilities you require with a cross (x) :-

| Campsites | | | | Main House | | | |
|-----------|--|----------|--|------------|--|-------------------------|--|
| Squirrel | | +Shelter | | +Equipped | | Whole House | |
| Fox | | +Shelter | | +Equipped | | Training Room & Kitchen | |
| Badger | | +Shelter | | | | Pine Lodge | |
| | | | | | | Training room | |
| | | | | | | Activity room | |

ACTIVITIES : Please download and complete the separate Activity Booking Form

The named leader should be the person responsible for the event.

| | | |
|---------------|---------|------------|
| Leader's Name | Address | Postcode |
| Tele No. | Email | Mobile No. |

| | |
|---|---|
| Deposit (non returnable) including damages deposit enclosed; Cheque payable to WILLOW TREE CENTRE | £ |
|---|---|

Please send your completed booking form, conditions of hire form, indemnity form and copy of insurance policy together with your deposit cheque, including damages deposit, (payable to Willow Tree Centre) by the date advised when making your booking.

*A volunteer will meet you at the arrival & departure times above. NB The site is not staffed.

A confirmation of booking will be sent on receipt of deposit, damages deposit and SAE, together with a form for the balance of payment and final numbers.

THE BOOKING IS NOT CONFIRMED UNTIL YOUR DEPOSIT IS RECEIVED BY THE DATE ADVISED

I have read the terms and conditions and agree to abide by them.

Signed Position Date

FOR OFFICE USE ONLY

Date

Booking Form Recd

Confirmation Sent

Form May 15