



## Booking Form

Form to be returned to:  
 Mrs. C. Mills,  
 13, Roundways,  
 Ruislip,  
 Middx. HA4 6EA  
 Enclosing a stamped  
 addressed envelope

|                      |              |                      |                         |
|----------------------|--------------|----------------------|-------------------------|
| Name of Organisation |              |                      |                         |
| Type of Event        |              | Approx. Nos.         | Any males ?<br>Yes / No |
| Arrival Day & Date   | Arrival Time | Departure Day & Date | Departure Time          |

*Please mark the facilities you require with a cross (x) :-*

| CAMPSITE |                          |          |                          | HOLIDAY HOUSE |                          |               |                          |
|----------|--------------------------|----------|--------------------------|---------------|--------------------------|---------------|--------------------------|
| Squirrel | <input type="checkbox"/> | +Shelter | <input type="checkbox"/> | +Equipped     | <input type="checkbox"/> | Whole House   | <input type="checkbox"/> |
| Fox      | <input type="checkbox"/> | +Shelter | <input type="checkbox"/> | +Equipped     | <input type="checkbox"/> | Training Room | <input type="checkbox"/> |
| Badger   | <input type="checkbox"/> | +Shelter | <input type="checkbox"/> |               | <input type="checkbox"/> | Kitchen       | <input type="checkbox"/> |

**ACTIVITIES :** Please download and complete the separate Activity Booking Form

*The named leader should be the person responsible for the event.*

|               |         |            |
|---------------|---------|------------|
| Leader's Name | Address | Postcode   |
| Tele No.      | Email   | Mobile No. |

|   |   |
|---|---|
| Deposit (non returnable) including damages deposit enclosed; Cheque payable to WILLOW TREE CENTRE | £ |
|---|---|

**Please send your completed booking form, conditions of hire form, indemnity form and copy of insurance policy together with your deposit cheque (payable to Willow Tree Centre) by the date advised when making your booking.**

*A confirmation of booking will be sent, on receipt of deposit, damages deposit and SAE, together with a form for the balance of payment and final numbers.*

**THE BOOKING IS NOT CONFIRMED UNTIL YOUR DEPOSIT IS RECEIVED BY THE DATE ADVISED.**

I have read the terms and conditions and agree to abide by them.

Signed ..... Position ..... Date .....

**FOR OFFICE USE ONLY**

Date

Booking Form Recd

Confirmation Sent

Form Dec 09